

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Area Governance Manager: Shirley MacLeod



Municipal Buildings, Albany Street, Oban, PA34 4AW
Tel: 01631 567945

19 March 2015

NOTICE OF MEETING

A meeting of the **OBAN COMMON GOOD FUND** will be held in the **CORRAN HALLS, OBAN** on **FRIDAY, 20 MARCH 2015** at **10:30 AM**, which you are requested to attend.

Shirley MacLeod
Area Governance Manager

BUSINESS

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) OBAN COMMON GOOD FUND - 28 NOVEMBER 2014 (Pages 1 - 4)
 - (b) SPECIAL OBAN COMMON GOOD FUND - 14 JANUARY 2015 (Pages 5 - 6)
- 4. CORRESPONDENCE**
 - (a) OBAN WINTER FESTIVAL (Pages 7 - 8)
 - (b) OBAN HIGH SCHOOL NEW YORK EXPERIENCE (Pages 9 - 10)
 - (c) OBAN SAILING CLUB (Pages 11 - 12)
- E1 5. END OF PROJECT MONITORING FORMS**
 - E1 (a)** OBAN COMMUNITY PLAY PARK (Pages 13 - 16)
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- E1 6. ACTUAL INCOME AND EXPENDITURE**
Report by Andy Newiss, R A Clement Associates (Pages 21 - 22)

E1 7. OUTSTANDING COMMITMENTS (Pages 23 - 24)

E1 8. NEW APPLICATIONS

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E1 (b) WEST HIGHLAND YACHTING WEEK

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E1 (e) LORN LADIES SHINTY CLUB

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E1 (f) OBAN COMMUNITIES TRUST

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E1 (h) OBAN FENCING CLUB

Letter – pg 1
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Accounts – pg 9
Constitution – pg 11
Quote – pg 13 (Pages 151 - 166)

9. DATE OF NEXT MEETINGS

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

E1 Paragraph 6 Information relating to the financial or business affairs of any particular person (other than the authority).

OBAN COMMON GOOD FUND

Councillor Iain MacDonald
Councillor Neil MacIntyre

Councillor Alistair MacDougall
Councillor Elaine Robertson (Chair)

Contact: Danielle Finlay, Senior Area Committee Assistant - 01631 567945

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**MINUTES of MEETING of OBAN COMMON GOOD FUND held in the CORRAN HALLS, OBAN
on FRIDAY, 28 NOVEMBER 2014**

Present: Councillor Elaine Robertson (Chair)
Councillor Alistair MacDougall Councillor Iain A MacDonald

Attending: Shirley MacLeod, Area Governance Manager
Andy Newiss, R A Clement Associates
Marri Malloy, Oban Community Council
Dugald Cameron, Church of Scotland

1. APOLOGIES

Apologies were received from Councillor Neil MacIntyre.

2. DECLARATIONS OF INTEREST

There were no declarations of interested intimated although Marri Malloy confirmed that in relation to item 9(a) of this Minute, she was involved in writing the constitution for the Soroba Young Families Group in 2005 where her name is printed, but since then has had no involvement with the Group.

3. MINUTES

The Minutes of the previous Oban Common Good Fund held on 15th August 2014 were approved as a correct record.

The Chair recorded her thanks to Andy Newiss for kindly extending his accountancy contract with the Fund until 31st March 2015 to allow for the tendering process to be completed.

The Group had a discussion about the workshop which is scheduled to take place next year. It was agreed to hold the workshop on Friday 22nd May 2015. The Area Governance Manager agreed to speak to the Head of Governance and Law as to whether the 30 mile per hour signs demote the burgh of Oban and agreed to bring this item to the workshop discussion in May.

4. CORRESPONDENCE

(a) OBAN SAILING CLUB

The Trustees received a thank you letter from Oban Sailing Club for the award that the Oban Common Good Fund gave them to purchase their new dinghy and invited Trustees along to the Sailing Club for an official launching.

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

5. END OF PROJECT MONITORING REPORTS

(a) HOGMANAY IN OBAN

The Trustees received an End of Project Monitoring report from Hogmanay in Oban.

Decision

The Trustees noted the information contained in the report.

(b) FRIENDS OF OBAN HOSPICE

The Trustees received an End of Project Monitoring report from Friends of Oban Hospice.

Decision

The Trustees noted the information contained in the report.

(c) LORNE HIGHLAND GAMES

The Trustees received an End of Project Monitoring report from Lorne Highland Games.

Decision

The Trustees noted the information contained in the report.

(d) WEST HIGHLAND TENNIS CHAMPIONSHIPS

The Trustees received an End of Project Monitoring report from West Highland Tennis Championships.

Decision

The Trustees noted the information contained in the report.

6. ACTUAL INCOME AND EXPENDITURE

A financial statement detailing the current position of investment transaction for the period 1st April to 28th November 2014 was considered.

Decision

The Trustees noted the information provided.

(Ref: Financial Statement by Andy Newiss, R A Clement Associates dated 19th August 2014, submitted).

7. OUTSTANDING COMMITMENTS

The Trustees noted the outstanding commitments to date and noted that the final figure is still to be received from Oban Community Council regarding the underwrite they were given for the World War One Event.

8. CONTINUED APPLICATIONS

The Group had a discussion on the layout of the agenda and asked that future agendas have a table at the start of the exempt agenda items, providing details of the grant each applicant wishes to apply for.

(a) HOGMANAY IN OBAN

The Trustees further considered an application from Hogmanay in Oban which was carried forward from the August meeting.

Decision

The Trustees agreed to award £2,000, and asked that any money which is not needed for the event be returned to the Fund.

9. NEW APPLICATIONS

(a) SOROBA YOUNG FAMILY GROUP PROJECT

The Trustees considered an application from Soroba Young Family Group Project.

Decision

Unfortunately this application did not meet the criteria so therefore the Trustees agreed to write to Soroba Young Families Group asking them to resubmit their application with further information on what the grant would be used for and to remind them to ensure that the resubmitted application meets the criteria of the Common Good Fund.

(b) OBAN LORN SHINTY CLUB

The Trustees considered an application from Oban Lorn Shinty Club.

Decision

The Trustees agreed to disperse £2,000.

The Chair updated the Trustees on a letter she received from the P7 pupils at Dunbeg and Lochnell Primary Schools looking for a grant towards an outdoor education week in March 2015.

The Area Governance Manager confirmed that this query does not meet the Oban Common Good Fund criteria as it is outside the burgh of Oban.

**MINUTES of MEETING of OBAN COMMON GOOD FUND held in the CORRAN HALLS, OBAN
on WEDNESDAY, 14 JANUARY 2015**

Present: Councillor Elaine Robertson (Chair)

Councillor Neil MacIntyre Councillor Iain A MacDonald
Councillor Alistair MacDougall

Also Present: Councillor Iain S MacLean
Councillor Roddy McCuish

Attending: Shirley MacLeod, Area Governance Manager
Marri Malloy, Chair of Oban Community Council
Dugald Cameron, Church of Scotland

1. APOLOGIES

There were no apologies intimated.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

3. OBAN HIGH SCHOOL

The Trustees considered an application from Oban High School for a grant of £2,500 for pupils of Oban High School to travel to New York to take part in the annual Tartan Day Parade.

Decision

The Trustees agreed to disperse £2,500.

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David Smith, Treasurer
Oban Winter Festival
Keppoch
Croft Road
Oban
PA34 5JN



21st - 30th November 2014

Danielle Finlay
Oban Common Good Fund
Municipal Buildings
Albany Street
Oban
PA34 4AW

Date: 31 January 2015

Dear Danielle

Grant for 2014 Festival

Oban Winter Festival was awarded a grant for 2014 of £3,000 together with a contingency amount of £1,000 and we subsequently received £4,000.

Following a successful festival the contingency amount of £1,000 was not required and we therefore enclose our cheque for £1000.

Our annual report is still under preparation and we will forward a copy to you as soon as this has been finalised.

On behalf of the Oban Winter Festival committee can I ask you to thank the Fund's trustees for their continuing support of the Festival.

Kind regards

Yours sincerely

David Smith

Oban Winter Festival – Scottish Charitable Incorporated Organisation (SCIO) SC044782

Chairperson: Pamela Lockhart, Innishail, Croft Road, Oban. PA34 5JN Pamela1495@aol.com
Treasurer: David Smith, Keppoch, Croft Road, Oban. PA34 5JN david@davidsmithca.co.uk
Secretary: Karen Mackie, 8 Dalriach Park Terrace, Oban. PA34 5EG kam_oban@yahoo.co.uk

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Argyll and Bute Council
Comhairle Earra Ghàidheal agus Bhòid



Community Services
Executive Director: Cleland Sneddon

Head Teacher: Peter Bain MA(Hons) MSc.

Oban High School/Ard Sgoil an Obain
Soroba Road, Oban, Argyll PA34 4JB
Tel: (01631) 564231 Fax: (01631) 565916

19 February 2015

Dear Andy

On behalf of the pupils and staff involved with the New York Trip I am writing to thank the Oban Common Good Fund for their very kind donation of £2500 towards the cost of transporting our instruments and uniforms. If you could arrange for your logo to be sent to me via email, we can add this to the banner which we will be showcasing on the Tartan Day Parade. My email address is morven.mckerrell@argyll-bute.gov.uk

We really do appreciate your support and the pupils of the New York Trip are going to have an experience of a lifetime which we are very happy to facilitate and be part of.

Thanks again

A handwritten signature in blue ink, appearing to read 'Morven Mckerrell'.

Morven Mckerrell
Music Teacher



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From: Robertson, Elaine (Councillor)
Sent: 02 March 2015 10:35
To: 'Finlo & Liz Cottier'
Subject: RE: Use of Oban Common Good Funds [NOT PROTECTIVELY MARKED]

Classification: NOT PROTECTIVELY MARKED

Dear Finlo,

Thank you for your email. I will make enquiries as to whether the grant can be used by the Club, for other than awarded. Personally I would have no issue with this proposal, and am sure the Trustees would agree, but as you will understand will have to confirm the governance.

Our next official meeting is on the 20th March. If it is possible, under the rules, I will circulate your email to the Trustees and Observers, to get an early response.

With best regards,
Elaine

From: Finlo & Liz Cottier [<mailto:cardingmill@gmail.com>]
Sent: 01 March 2015 23:52
To: Robertson, Elaine (Councillor)
Cc: Richard Shellcock
Subject: Use of Oban Common Good Funds

Dear Elaine

You will recall that Oban Sailing Club was awarded a grant of approximately £2500 last year to assist with the purchase of a new training dinghy.

We have spent the autumn and winter working with a Club development officer from Royal Yachting Association Scotland. This has been transformational for the club. One outcome has been his advice on which type of dinghy we should be buying to ensure that there is progression of our young sailors into regional and national events. Whilst our original application was for a LASER PICO - now we are looking for TOPPERS on their recommendation. I wanted to enquire with you how restricted the funding award is. For example:

- 1) Is it permissible that we change the type of dinghy that we purchase (from Pico to Topper)?
- 2) Is it permissible to purchase 2nd hand dinghies. We have identified an offer from a supplier on the east coast who have 5 dinghies available that we could afford with the Common Good Fund grant + some supplementary club funds. These boats are in exceptional condition, between 2-4 years old and would mean we could provide 5 quality boats for the CGF money for Oban kids rather than just 1.

If you could advise me on these options I would be very grateful. You might be able to indicate if you can take a Chair's Action to authorise a deviation from the original grant.

Many thanks
Finlo

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